

23 June 2017

Our Ref Letchworth 07.17  
Your Ref.  
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To: Members of the Committee: Councillor Mike Rice (Chairman), Councillor Paul Marmont (Vice-Chairman), Councillor Clare Billing, Councillor John Booth, Councillor Julian Cunningham, Councillor Gary Grindal, Councillor Terry Hone, Councillor Lorna Kercher, Councillor David Levett, Councillor Sandra Lunn, Councillor Ian Mantle, Councillor Lynda Needham and Councillor Deepak Sangha

You are invited to attend a

**MEETING OF THE LETCHWORTH COMMITTEE**

to be held in the

**FOUNDATION HOUSE, ICKNIELD WAY, LETCHWORTH  
GARDEN CITY**

On

**WEDNESDAY, 5TH JULY, 2017 AT 7.30 PM**

Yours sincerely,



David Miley  
Democratic Services Manager

## **Agenda** **Part I**

<b>Item</b>	<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. MINUTES - 8 MARCH 2017</b> To take as read and approve as a true record the minutes of the meeting of this Committee held on the 8 March 2017	(Pages 1 - 14)
<b>3. MINUTES - 18 MAY 2017</b> To take as read and approve as a true record the minutes of the meeting of this Committee held on the 18 May 2018.	(Pages 15 - 16)
<b>4. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether any item(s) raised will be considered.	
<b>5. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	
<b>6. PUBLIC PARTICIPATION</b> To receive petitions and presentations from members of the public including:  1. MS Therapy Centre.	
<b>7. GRANTS AND COMMUNITY UPDATE</b> REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE.  To update the Committee on the activities and actions of the Communities Officer, to advise on the current expenditure and balances of the delegated budgets and to consider applications for grant funding.	(Pages 17 - 32)

**8. LETCHWORTH GARDEN CITY TOWN CENTRE MANAGER**

To receive a presentation from Tom Hardy, Letchworth Garden City Town Centre Manager regarding the activities and issues relating to Letchworth Garden City Town Centre.

**9. WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**

To receive any oral reports from Members regarding Ward matters and Outside Organisations.